

**MEETING NOTES**  
**HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE**  
**June 3, 2014 – Regular Meeting**  
**2:00 p.m. - Public Works Conference Room**

**Attendees:** John Ginter, William Moyer, Gail Phillips, Maggie Scott, James Snyder and Steve Vieira

**County:** Dawn Harrison, Tara Musselman and Sandy Wright

Mr. Vieira called the meeting to order at 2:00 p.m. A roll call was taken. A quorum was present.

Introductions of staff were done. The new meeting format was explained.

The minutes from the March 25, 2014 were unanimously approved as amended.

**Citizen Input:**

- None

**Unfinished Business:**

- Landscape Medians – Ms. Musselman stated an RLI for the curbing and landscaping of the medians was put out. The top engineering firm was Charlotte Engineering and Surveying. She is still negotiating with the firm and the cost should come in right at the budgeted \$25,000 and should get approval the beginning of next week. The original landscape plan required only native trees and landscaping due to the fund being provided from the native tree fund; now that it is being funded with MSBU funds, the items can be changed if the Committee desires. There will be a curb with an irrigation system so the plant species can be changed. Ms. Musselman conveyed that she spoke with Marty Simone regarding Mr. Vieira's statements that Mr. Sandrock had said they could utilize Native Tree Funds again. Mr. Simone spoke with the Budget Director and Administration and stated there are no Native Tree Funds to be utilized; the MSBU must supply the funding for this project. The Committee feels the County didn't follow through on their maintenance program which allowed the original trees to die and now the MSBU is responsible for funding the replacement. Mr. Vieira vowed to continue talks with the County in an effort to get reimbursement, stating that had the program gone through the way it was supposed to, this discussion wouldn't be happening and Harbour Heights should not be held liable. Ms. Musselman stated that if the committee agrees they don't want to fund this, it would have to be pulled from the design. The estimated total cost of \$195,575 will include curbing, landscaping, irrigation and the design. A specialty landscaping contract would be initiated after the work is complete. The budgeted \$25,000 will include the survey, utility coordination, design curbing and irrigation, not changing the actual layout but touching up the landscaping, and update all the bid documents. The Committee agreed the project needs to move forward. Total time would take approximately a year to complete. Construction on medians would likely begin early 2015. Ms. Harrison stated that if paving is going to be done, she suggests an assessment rate increase to include the paving and sidewalks at the same time. Mr. Moyer made a motion to proceed and move forward with the medians; the motion was seconded by Mr. Ginter and passed unanimously.
- Sidewalks – Ms. Musselman has a draft scope and fees. The design for the sidewalks will be done now and construction done when funding is available. The finalized paperwork will be done next week. Construction can begin in 2016 based on funding. The 30% plans should be available in October with the final documents completed in February 2015. The earliest it could be put out to bid would be next year which depends on the design being complete in February. Ms. Musselman was able to negotiate the cost to \$99,999 which includes the changes that were made at the last meeting. There was discussion regarding 5ft or 6ft sidewalks. Ms. Scott made a motion to move forward with 5ft sidewalks; the motion was seconded by Mr. Ginter and passed unanimously. The Committee's preference is to keep the sidewalk on the inside of the loop around Sunnybrook, Peace River and San Marino, on the north side of Voyageur and the east side of Sulstone. It was explained that the surveys and locates will determine the best location; however the preferences will be taken into consideration by the consultant.

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- Design/Build Entrance sign – There was discussion regarding the monument for the butterfly association that was removed by the bridge construction. The Committee would like to install a welcome to Harbour Heights sign. The cost and location was discussed. If the sign cost is under \$5000 it can be done with a purchase order. A copy of the original sign design was given to Ms. Musselman to work with. Ms. Scott made a motion to allocate \$5000 for the design of a new sign; the motion was seconded by Mr. Snyder and passed unanimously. The location of the sign will be determined later. It may be possible to install it in the median with the new curbing that will be in place. The committee agreed it could be done without the planter as shown in the photo; just the sign would be sufficient.
- Charlotte Engineering stated that the estimated completion date for the new bridge is August 14, 2014.

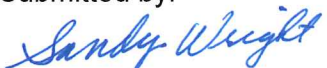
### New Business:

- Paving/Rate Increase – There was discussion regarding a rate increase for paving. The Committee stated that the residents are still in shock over the assessment increase for dredging. A paving loan would be for 10 years and the county tries to pay it off early if possible. Last estimate was 3.79 million for paving. A rate increase for paving would require an increase of over \$200 and if sidewalks are included, it would be even more. A mass mailing would be required for a rate increase. Out of the \$227,000 budgeted this fiscal year, \$71,000 has been spent; there may be some savings at the end of the year that could be brought forward and put towards paving. There is currently \$535,000 available for paving. If a mass mailing is done, Ms. Harrison and Mr. Vieira will work together on a mail out and send it to the committee for comments before mailing it. Ms. Harrison will email a 10 year estimate for paving to the members.
- A road crossing pipe was replaced at Del Prado and Broadpoint. How many more are there? The Committee thought they were all done with pipe replacements. There was also a pipe failure on San Marino.
- Financial Reports – The 6 Month Actual report was distributed for review and discussion.
- S Curve Funding – There is no secondary evacuation route out of Harbor Heights which may enable some outside funding. An estimate for \$287,000 was previously done. Ms. Vernon will follow up.
- Mr. Vieira stated that the drainage ditch on Pinellas between Pinalles and Harbor is being maintained by a private citizen and he is going to be gone. The County needs to put this on their routine maintenance plan.
- The drainage on the east side of Mancini needs to be addressed. There is a catch basin at the corner of Mancini and San Marino that is not draining properly.

The next meeting is scheduled for Tuesday August 5, 2014 at 2:00 p.m.

The meeting was adjourned at 3:27 p.m.

Submitted by:



Sandy Wright  
Public Works Department

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